

## Princeton Broadband MLP - Regular Meeting Minutes

Town of Princeton, MA, Town Hall Annex

July 27, 2017 - 7:30 PM

Present: Chairman: John Rowell (JR), John Kowaleski (JK), Matt Russell (MR), Harold Strock (HS), PBMLP Asst. Mgr. Marty Dell'Erba (MD'E)

I. Chairman Rowell called the meeting to order at 7:32pm

II. Minutes of the July 13, 2017 meeting were unanimously approved.

III. Discussion items

Pole Survey - on-going discussion

(JK) Revised pole sector maps will not be published. Future corrections to the maps and underlying databases will be done manually, only as required.

(MD'E) Pole Make-Ready -- STATUS

VZ has issued attachment licenses to PBMLP for space made-ready in sectors 8 and 9 (issued 7/14 received 7/25). Sector 7 is 95% complete.

VZ is billing PBMLP, 6 mo. in advance, \$5.03 per pole rental fee. Note \$3457.40 invoice.

Form 8 letters of intent to VZ are being sent in a timely manner, well before the required notification dates.

AXIA, managing contractor of MBI's 123 fiber, is to be notified that the 98 poles in Sectors 7,8, and 9 that will require fiber relocation, will be ready for work imminently. PBMLP has budgeted \$17k for this work.

IV PBMLP Closeout no discussion.

V (JR) MBI Report - Status of reimbursement

TA (Nina N) to request MBI reimbursement for Town direct costs that are beyond normal and relate to broadband build and make-ready. Invoices total more than \$500k.

VI Assistant Manager Administrative Actions (MD'E)

Payments Due

- VZ invoice for \$3457.40 dated 7/11/17 (for the period, present through 12/31/17) -- attachment rental fee per transferred licenses

**MOTION TO APPROVE:** approved by unanimous vote 4/0

(JR) The Town expects Charter (CH) to cover license fees as soon as they "assume the right to attach".

- Goulet et al, PC, audit firm for recent audit of PBMLP finances / transactions \$1140 dated 7/18/17

**MOTION TO APPROVE:** approved by unanimous vote 4/0

- VZ invoice for \$2164.20 dated 7/19/17 for charges for Sector 9 overages

**MOTION TO APPROVE:** approved by unanimous vote 4/0

- PBMLP funding allocation request for up to \$10k, for anticipated future expenses through October 2017.

**MOTION TO APPROVE:** approved by unanimous vote 4/0

VII Meeting adjourned at 8:30pm

Respectfully submitted, Harold B. Strock, clerk

8/6/17